

# Hinxton Parish Council: Minutes of Meeting held on the 26<sup>th</sup> Sept 2022

## Present:

Sam Nichols

Emma Senior

Ceri Williams

Chris Elliott

Chiara Gardner

Sarah Robinson

Cllr Peter McDonald

Clerk: Anne Charteris

Members of the Public: 4

The meeting was postponed from the 12<sup>th</sup> September as a mark of respect due to the sad passing of HM Queen Elizabeth II.

	<b>Part 1 : Non confidential information.</b>
<b>2209/01</b>	<b>To receive and approve apologies for absence</b> Apologies received from Hugh Taylor
<b>2209/02</b>	<b>To receive members' declaration of interest for items on this agenda</b> None
<b>2209/03</b>	<b>To sign and approve minutes of meeting dated 8<sup>th</sup> August 2022</b> The Minutes were approved and signed
<b>2209/04</b>	<b>Exclusion of the Public.</b> To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded. None.
<b>2209/05</b>	<b>Public participation time – 15 minutes allowed .</b>
<b>2209/06</b>	<b>Report from South Cambridgeshire District Councillor P McDonald.</b> This had been sent round in advance of the meeting. <b>Main Points, full report on the Parish Council website</b>  <b><u>South Cambs District Council</u></b>  <b><u>Local Plan &amp; Call for Sites</u></b> The on-going process continues with an update planned at end of 2022 /Jan 2023  <b><u>Cost of living support</u></b>  A reminder of all the information available on Cost of Living Support. This will be regularly updated.  <a href="https://www.scambs.gov.uk/cost-of-living-support/">https://www.scambs.gov.uk/cost-of-living-support/</a>  <b><u>Wellcome Genome Campus</u></b>

Draft proposals on environmental aspects, traffic management and road access, bridges over the A1301 etc have been published. There will be updates on Sep 7<sup>th</sup> at the Campus, Hinxton PC TBC and at Ickleton parish Council Sep 21<sup>st</sup>.

[https://applications.greatercambridgeplanning.org/online-applications/files/88A06843E1CAEAB4597BA76A9FA8B530/pdf/21\\_05384\\_COND14-CONSTRUCTION\\_ENVIRONMENTAL\\_MANAGEMENT\\_PLAN-6019357.pdf](https://applications.greatercambridgeplanning.org/online-applications/files/88A06843E1CAEAB4597BA76A9FA8B530/pdf/21_05384_COND14-CONSTRUCTION_ENVIRONMENTAL_MANAGEMENT_PLAN-6019357.pdf)

#### **Four Day Week Trial**

A three-month trial of a four-day week could begin in January for desk-based staff at South Cambridgeshire District Council – as a similar pilot of over 3,300 staff continues at more than 70 UK organisations.

As part of the trial, the Council would also look to extend the hours that it is open to the public via a soon-to-be-launched webchat service or Teams / Zoom meetings.

The proposals that will be discussed at the Council's Cabinet meeting on Monday 12 September 2022 recommend that a three-month trial for desk-based staff takes place between January and March 2023. There are around 470 staff at the Council who would be able to take part. There would be a three-month planning period beforehand. If successful, a trial of the Council's blue-collar workers, such as bin collection crews, would follow later next year.

**ZCC Grants** Twelve exciting community projects in South Cambridgeshire, aimed at reducing carbon emissions and engaging communities on climate change, are set to receive grant funding totalling £120,544 from the District Council. The Zero Carbon Communities grants, awarded by South Cambridgeshire District Council, are part of its vision to help the district become net zero carbon by 2050, to create a greener future for local people. This is the fourth round of grants since they were established in May 2019. More than £400,000 has been allocated to 61 different grass roots projects including campaigns and awareness-raising around reducing carbon emissions, tree planting, energy efficient heating and lighting, food production and distribution, and waste reduction. Grants awarded are here:

<https://www.scambs.gov.uk/zero-carbon-communities-grant-funds-12-community-groups-as-part-of-the-council-s-green-vision/>

#### **Cambridgeshire County Report**

Cost of living Support. This mirrors the South Cambs information and also to be updated regularly.

<https://www.cambridgeshire.gov.uk/council/communities-localism/support-with-the-cost-of-living>

#### **GCP Proposals for Bus Services Improvement & Congestion Charge**

The GCP has published their proposals for enhanced bus service and a Cambridge congestion charge. It includes bus improvements (hourly services in our villages where they don't exist) and £1 & £2 fares and a congestion charge of £5 in 2025 in peak hours and a 7am to 7pm charge in 2026/27 to pay for this.

<https://cambridgeshire.cmis.uk.com/ccclive/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/1857/Committee/36/Default.aspx>

#### **Great Chesterford Hardcore Site : ESS/20/22/UTT**

This was eventually refused by officers and Enforcement Action is being taken.

#### **Highways IT system**

The Council will tender for a new Insight system which includes the Highways reporting tool.

#### **Businesses Sought for Home Energy Improvements**

Businesses specialising in home energy improvements are being invited to apply to join a new bank of council-endorsed traders.

Those who are successful will be called upon to carry out energy retrofit works in homes across Cambridgeshire using government funding. Example of the works include improving energy efficiency and/or replacing older or inefficient heating systems with new low carbon heating options such as air source heat pumps.

<p><b>2209/07</b></p>	<p>It will enable all members of the partnership to call on a bank of endorsed traders when government funding is secured to carry out energy efficiency improvements including insulation, solar PV, heat pumps and double/triple glazing to people's homes.</p> <p><b>Updates</b></p> <ul style="list-style-type: none"> <li>a. Parish Review. Nothing has yet been decided, need to find out more details before proceeding any further.</li> <li>b. Wellcome Trust Campus Development. Latest updates on the development. Improvement works along the A1301- a map was available showing the various proposals for the A1301. This shows various plans such as 2 bridges, new and upgraded junctions, carriageway realignment; new footways/cycleway, pedestrian crossing points; lighting, surface water drainage infrastructure; utilities and infrastructure works; improvements to existing agricultural accesses; associated engineering and land remodelling and tree removal , including the demolition of existing close boarded timber fence and replacement with metal estate railing and brick and flint wall. It was agreed that we could not comment on the original application as this did not include the 2 bridges, comments could not be made as the bridges would alter the existing application. Meetings with Urban and Civic would be arranged and a response to the application submitted- this will be on the Hinxton PC website shortly.</li> </ul> <p>There will be a Community Engagement presentation held by Urban and Civic on the 19<sup>th</sup> Oct in the Village Hall between 6 and 8pm, it is hoped that residents will take advantage of attending this meeting to raise any comments or queries on the development.</p> <ul style="list-style-type: none"> <li>c. Village Hall extension- Nothing new to report, the next amount of money will be released once building work begins, probably in 2024. Work can begin on the Village Hall prior to this date but it would mean handing over the development to Wellcome with minimal input from the Village.</li> <li>d. Local Wellcome matters: Liaison meeting, Wetlands Committee. Next Wetlands meeting due to be held on Weds 28<sup>th</sup> Sept.</li> <li>e. Playground. The 5 bar gate is beyond economical repair, new gate to be installed. Playground report sent to Kompan to see if anything is covered by warranty.</li> <li>f. Highways – speed signs-where to locate? Councillors to walk round village and see possible locations of where the sign could be located, can they be put on telegraph poles?</li> <li>g. Village Hall- repairs and ongoing maintenance. Clerk to chase repairs on the Village Hall. Quotes for Painting exterior of Village Hall had been obtained, it was agreed that the contract be given to A Dellar, Clerk to let him know. When the electric check es done, it was suggested that the circuit board be replaced, approx. cost of £1000, however it was decided that this would be best done when the Hall is extended as it wasn't urgent.</li> <li>h. A505 Report- Whittlesford Sation to be looked at along with a new survey of the A505 and the possibility of opening J9 of the M11 to both ways entry and exit.</li> <li>i. Aggregate site in Gt Chesterford. Enforcement notice has been issued, however the permit seems to be still live, it is unclear who actually owns the site.</li> <li>j. Gigaclear Network Build. CG reported that she had spoken to them, superfast fibre to be installed, probably in Q1 next year, most of the infrastructure is in place, some still to be eg Duxford Rd. This will include all of Hinxton but not Hinxton Grange.</li> </ul>
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## k. Any other Village matters –

Invitation to Hinxton Hall exhibition event – 3 October

Wellcome Connecting Science is delighted to offer neighbours in Hinxton an opportunity to view our new exhibition on the history of Hinxton Hall. If you would like to join us for a drinks reception and exhibition launch, at 6pm on Monday 3 October, please complete your details on this booking form by 16 September: <https://bit.ly/3cpkx2M>

If you are unable to join us for the event, you may wish to explore our exhibition online: <https://genome.gallery/exhibition/hinxton-hall-estate-georgians-jet-engines-and-genes/>

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Anonymous letter received complaining about dogs barking at all times of the day and night, mainly in houses rented out by Bidwells- asking if PC can do anything?

This was discussed and agreed that it was not something that a Parish Council could be involved with, complaints should go to either the tenant, landlord or SCDC,

**2209/08 New items for discussion**

Community Gritting Scheme. Clerk to find out more details, it was thought that most of the village does get gritted.

Defibrillator course £375 +VAT for up to 12 people, half day course. See how many people may be interested, the PC said that they would contribute £100 towards costs and Clerk to contact Ann Howsden Trust to see if they would also contribute so that more people would be interested. .  
Would those taking a course be interested in showing other people how to use the defib?

**2209/09 Chairs Report.**

Nothing to add.

**2209/10 FINANCE****Bank Balances at 20th Sept 2022**

**Current A/C £27,251.36**

**Business /AC £11,042.20**

**Village Hall sec 106 /AC £7560.49**

**2209/11 Payments for approval**

All payments approved and signed off.

Drax	Street Lighting	£1.94
Clerk/HMRC	salary/tax/expenses: ink/paper	£464.48
1 & 1 internet	Emails	£5.40
Crown gas and Power	Utilities -Gas	£21.27
SSE	Electric	£71.32
Hugo Fox	Website x 2	£71.98
CHUBB Fire	Inspection	£302.33

**2209/12 Payment Received**

LLoyds	Interest	£1.41
VAT Reclaim		£1422.39

**2209/13 Planning Applications Received.**

- Local Planning Authority: South Cambridgeshire District Council  
Proposal: Erection of 3 No. holiday cottages and change of use and relocation of stables approved by S/3824/17/FUL  
Site address: Land West Of Hinxton Grange Cambridge Road Hinxton  
Reference: 22/03226/FUL  
Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/03226/FUL>  
**This application has been withdrawn.**

**The following planning applications are being dealt with separately and comments submitted-  
See PC website for comments already made:**

<https://www.hinxton-pc.org.uk/community/hinxton-parish-council-7847/wellcome-trust1/>

2. Local Planning Authority: South Cambridgeshire District Council  
Proposal: Submission of details required by condition 7 (Existing Tree Relocation) of reserved matters permission 21/05384/REM  
Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton  
Reference: 21/05384/COND7  
  
Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/05384/COND7>
3. Local Planning Authority: South Cambridgeshire District Council  
Proposal: Submission of details required by condition 6 (Tree Planting) of reserved matters permission 21/05384/REM  
Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton  
Reference: 21/05384/COND6  
  
Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/05384/COND6>
4. Local Planning Authority: South Cambridgeshire District Council  
Proposal: Submission of details required by condition 16 (Fire Hydrants) of reserved matters permission 21/05384/REM  
Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton  
Reference: 21/05384/COND16  
  
Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/05384/COND16>
5. Local Planning Authority: South Cambridgeshire District Council  
Proposal: Submission of details required by condition 13 (Cycle Shelter) of reserved matters permission 21/05384/REM  
Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton  
Reference: 21/05384/COND13  
  
Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/05384/COND13>
6. Local Planning Authority: South Cambridgeshire District Council  
Proposal: Submission of details required by condition 14 (Constuction Environmental Management Plan) of reserved matters permission 21/05384/REM  
Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton  
Reference: 21/05384/COND14  
  
Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/05384/COND14>
7. South Cambridgeshire District Council Consultation on application for Approval of Reserved Matters Reference: 22/03615/REM Proposal: Reserved Matters Approval for the access, appearance, landscape, layout and scale in respect of improvement works along the A1301 including new and upgraded junctions, carriageway realignment; new footways/cycleway, pedestrian crossing points; lighting, surface water drainage infrastructure; utilities and infrastructure works; improvements to existing agricultural accesses; associated engineering and

	<p>land remodelling and tree removal , including the demolition of existing closeboarded timber fence and replacement with metal estate railing and brick and flint wall. Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton Saffron Walden Applicant: Urban&amp;Civic Development Ltd .</p> <p>Public Access Link  <a href="https://applications.greatercambridgeplanning.org/onlineapplications/PLAN/22/03615/REM">https://applications.greatercambridgeplanning.org/onlineapplications/PLAN/22/03615/REM</a>  to view plans and documents associated with this application. We welcome any comments your Parish Council wishes to make. Please ensure any comments you wish to make are submitted before 12 September 2022.</p>				
<b>2209/14</b>	<p><b>Decision Notices</b></p> <p>None.</p>				
<b>2209/15</b>	<p><b>Items to report for inclusion in the next meeting</b></p>				
<b>2209/16</b>	<p><b>Dates of next Meetings 7.30pm Village Hall:</b></p> <p><b>As the September meeting was postponed and only 2 weeks until the next planned meeting, it was decided to cancel the Oct meeting so that the next meeting will be in Nov.</b></p> <table> <tr> <td><b>Full Meeting</b></td><td><b>14<sup>th</sup> Nov 2022</b></td></tr> <tr> <td><b>Full Meeting</b></td><td><b>12<sup>th</sup> Dec 2022</b></td></tr> </table> <p><b>Part II: Confidential Information</b></p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p>	<b>Full Meeting</b>	<b>14<sup>th</sup> Nov 2022</b>	<b>Full Meeting</b>	<b>12<sup>th</sup> Dec 2022</b>
<b>Full Meeting</b>	<b>14<sup>th</sup> Nov 2022</b>				
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Signature *Anne Charteris* Parish Clerk 2<sup>nd</sup> Oct 2022