

## Minutes of Meeting Held on 25<sup>th</sup> May 2020

### Held by video conference.

Present:

Chair: Graham Fagg

Steve Trudgill

Nicholas Cliffe

Rupert Kirby

Sam Nicholls

Emma Senior

Clerk: Anne Charteris

Peter McDonald

Members of the Public –5

1. **Welcome by Chair.** GF welcomed everyone to this new style of meeting.
2. **Resignations of Chair and Councillor Steve Trudgill.** All of the Parish Councillors expressed regret that they were standing down and thanked them for all their hard work over the years.  
Both have contributed greatly to village life in many ways, with Steve having given 27 years of service and wise counsel in many areas, notably nature and conservation and Graham taking over very ably as chairman following the tragic death of Willy Brown in August 2019.
3. **Election of Councillor to chair Agenda items 4 and 5.** Members of the Council were reticent to become Chair due to the level of work that may be involved. However with advice from PM, NC kindly agreed to stand as an interim Chair until such time as one of the other Councillors would be willing to stand. This would be revisited at the next meeting.  
Proposed RK, seconded ES, all in agreement.
4. **Co-option of new Councillors.** There were 3 applicants for the position of Councillors – Chris Elliot, Mark Flint and Sarah Robinson. They were asked to leave the meeting while a vote was held. It was noted how pleased the PC were that we had more applicants than places and it was hoped that the candidate that wasn't co-opted would apply again if a position became vacant as all 3 were very suitable and it would be a difficult decision to make between them.  
After discussion followed by a vote, the 3 applicants were invited back, the 2 winning candidates were Sarah and Chris. They were then co-opted and thanks given to all three for standing.
- 5 **Election of Chair and Vice Chair** NC agreed to stay on as interim chair – proposed by RK, seconded CW and voted in as item 3
- 6 **Apologies for absence** – none received
- 7 **To approve and sign minutes of meeting held on Monday 9<sup>th</sup> March 2020** Approved and signed
- 8 **Declaration of Members' Interests** –  
  
NC- Hunts Lane, planning application CE- wife is on the Village Hall Committee
- 9 **Updates**

**Wellcome Trust Development & Sec 106 Agreement** Talks have been on hold due to the Covid-19 situation. The Parish Council is in contact with SCDC and PM who are continuing to work with the Wellcome Trust advisors in relation with the development and to secure a suitable financial deal. HPC

is looking to acquire land near Village Hall either as a gift or 99 year lease and a contribution to upgrade/replace the Village Hall.

Bridget Smith has written to Dame Eliza and hopes to meet with her in approx. 2 weeks.

### **Smithson Hill AgriTech Park**

The Secretary of State has rejected Smithsons Hills appeal, a resounding success for all those local parishes (and SCDC) who opposed the proposal. S-H appear to indicate that they will be back for more but Peter McDonald, our local representative both at SCDC and Cambs County Council, was pretty firm in his conviction that S-H's chance of success are remote.

### **North Uttlesford Garden Community.**

This has also been thrown out. The local plan will now have to be re-drafted, a process which is likely to take several years and may not as result include 'NUGC' in the future.

**Genome Campus Liaison meeting** –the next meeting has yet to be arranged, topics to raise will be the repair of the new bridge.

Trees that came down near the Ickleton river bridge have been removed, also need to follow up the cutting of the permissive paths which are due to be cut in June.

**Flint wall/Village Hall/Car Park repairs.** Nothing to report.

**Highways** Nothing to report. It was proposed that we ask for all of Hinxton to be made a 20mph zone and possibly have Hunts Lane a one way road, going from the A1301 to the High St. This has been turned down in the past but worth trying again. Also need to ask about the “laybys” that have appeared near McDonalds.

**Other Ongoing PC and village matters** RoSPA report had been received, some minor works to be done, SR agreed to take this task on and contact the playground supplier to see if the warranty still applies.

**Safeguarding policy** - new policy template from NALC to be agreed, NC to look at but it was discussed that this should be the responsibility of whoever rents the Village Hall.

**Accounts for years Audit to approve.** Clerk had sent round the documents for the annual audit prior to the meeting, these were agreed by all.

## **10 New items for discussion**

A group of volunteers has been set up to deal with the Cov-19 situation, These have been really appreciated by many villagers, especially those shielding. Questionnaires were sent round to the residents but no responses were received. Requests for assistance have now dropped so it is assumed that all is now fine.

**Councillors' tasks/responsibilities** A list of various tasks and responsibilities will be sent round to Councillors so that these can be divided up by all.

**11 Chairman's report** Nothing to add

**12 Public Session.** No further business

## **13 Finance**

The following payments and accounts approved.

Bank balances 1<sup>st</sup> May 2020

## Hinxton Parish Council

Current account	£29,401.81
Business account	£11,037.51
Bridge account	£1,000.00

## Payments Approved

ICO	Data protection	£35
EON	Utilities	£261.64
Clerk/HMRC	salary/expenses -	£938.08
ROSPA	Playground inspection	£120
haven	Lighting	£21.61
ZOOM c/o clerk	subs	£143
Printer supplies	cartridges	42.46
Yorkshire Tax Bureau	payroll	£144

## Received

Interest from Bank		0.08
SCDC	Precept	£7,600

## To pay in


## 14 Planning

### Applications received

20/01344/HFUL	Demolition of the existing conservatory and construction of a two storey side extension	11 North End Rd
20/01287/LBC	Installation of a log burner flue to rear elevation roof	8 Hunts Lane
20/01468/HFUL	Single storey and two storey rear extensions, alterations to existing building and the construction of a cart lodge to the rear	64 High St

*no comments*

## Planning Decisions

### Approved


**15 Councillor reports:** Councillor Peter McDonald had submitted a written report in advance.

**13 AOB**

- Annual Parish Meeting- to be rescheduled for later in the year
- Councillor Training – Clerk asked if anyone interested in attending one of the remote training sessions.
- Vouchers for retiring councillors- it was agreed that Vouchers for £50 to be given to each of the retiring Councillors to thank them for all their work.

Meeting finished at 9.15 pm.

**Date of next meetings 13<sup>th</sup> July – Parish Council Meeting 7pm**

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