

Hinxton Parish Council: Minutes of Annual Meeting of the Parish Council held 15th May 2023

Present:

Sam Nichols
 Emma Senior
 Chris Elliott
 Sarah Robinson
 Ceri Williams
 Hugh Taylor
 Clerk: Anne Charteris
 Cllr Peter McDonald
 Members of the Public: 10

	Part 1 : Non confidential information.
2305/01	To receive and approve apologies for absence: Chiara Gardner
2305/02	To Elect a Chair & Vice Chair of the Parish Council for the ensuing year Sam Nichols was proposed as Chair by Chris Elliott, seconded by Ceri Williams, all in favour Ceri Williams was proposed as Vice Chair by Chris Elliott and seconded by Sam Nichols, all in favour.
2305/03	To receive members' declaration of interest for items on this agenda . Ceri Williams: planning application at 64 High St
2305/04	To sign and approve minutes of meeting dated 13th March 2023 The Minutes were approved and signed.
2305/05	Report from South Cambridgeshire District Councillor P McDonald The report can be found in full on the website, but in brief: Zero Carbon Communities Grant The popular Zero Carbon Communities Grant scheme opened for 2023 on 3 April and will receive applications this year until it closes on Friday 2 June. Parish Councils and community groups are invited to apply for a share of the £125,000 funding available for projects to create a cleaner and greener future in our district.
	Community Group Support Community groups in South Cambridgeshire have been given a funding boost thanks to grants from the District Council. Supporting local people with their mental health, helping families with young children, supporting the elderly, tackling poverty and disability transport are among the community groups to share more than £148,000 in grants.
	Cabinet–Parish Liaison meeting will focus on transport All Parish Councils have been invited to a Parish–Cabinet Liaison meeting on 5 June which will focus entirely on transport. The Mayor Dr Nik Johnson will be in attendance, as will a representative from the GCP. There will be updates on bus services, results from the Making Connections consultation and progress on Greenways.
	Homes for refugees to increase Council House stock The Council has been awarded funding to provide 10 additional homes for refugees. This is on top of the funding for 30 homes that was announced in December, with funding totalling just over £6m. This, together with Council borrowing, will provide 36 homes for refugees including people from Ukraine, and an additional 4 homes for families from

	<p>Afghanistan who are currently living in 'bridging hotels'</p> <p><u>Warm Hubs evaluation report published</u></p> <p>Over the winter the council commissioned Cambridgeshire ACRE to establish and run Warm Hubs. 25 Warm Hubs ran across South Cambridgeshire, with more than 3,000 visits recorded up to the start of March. Some will now evolve into Community Wellbeing Hubs, offering more services.</p> <p><u>Planning Delegations</u></p> <p>Recent meetings here:</p> <p>https://www.greatercambridgeplanning.org/media/2765/delegation-meeting-minutes-18th-april-2023.pdf</p> <p>https://www.greatercambridgeplanning.org/media/2748/delegation-meeting-minutes-28th-march-2023.pdf</p> <p><u>No Mow May</u></p> <p>Cambridgeshire County Council will again be supporting bees, butterflies and biodiversity by taking part in 'No Mow May' this month (May).</p> <p>The council's Highways Maintenance team will pause mowing road verges during May to allow plants like daisies, dandelions, selfheal and clover a chance to thrive.</p> <p>Letting wildflowers and plants grow freely will provide much needed nectar for pollinators and allow other plants and wildlife to grow and flourish.</p> <p>'No Mow May' is run by Plantlife, whose mission is to secure a world rich in wild plants and fungi. The organisation encourages garden owners and green space managers to lock up their lawnmower and liberate their lawn for the entire month.</p> <p>More than 700 species of wildflowers grow on road verges in the UK according to Plantlife – this is almost 45% of the total wildflower species found across the country.</p> <p>Road safety is a priority for Cambridgeshire County Council, grass cutting will continue in areas where necessary such as junctions or bends. Road signage will also remain clearly visible.</p> <p><u>Flood Resilience</u></p> <p>Two Flood Resilience Days to provide advice and support to community flood groups and anyone interested in flooding are being run by Cambridgeshire County Council.</p> <p>They are being hosted by Cambridgeshire County Council, offering expert advice to households and businesses in the area which have previously experienced flooding or had near misses. A special 'Floodmobile' vehicle, which contains samples of more than 50 practical flood protection measures, will also be on site for visitors to explore.</p> <p>Further information on flooding, including how to report an incident, can be found on the council's website at: https://www.cambridgeshire.gov.uk/business/planning-and-development/flood-and-water.</p> <p>Residents can check their flood risk by using the online flood maps to check whether they're at risk of flooding at https://www.gov.uk/check-flooding</p> <p><u>Potholes: Current Status & Solutions</u></p> <p>Increased pothole crews. We normally have 2 dragon patchers and ~4 traditional crews.</p> <ul style="list-style-type: none">•We're currently at 8 traditional crews + 3 dragon patchers. From April 17th we have 2 more dragons starting.•This should help reduce the backlog of ordered potholes and start to be proactive.•April - Commenced South Area Parishes adjacent to City Area and within City on main roads; commuter and radial routes.•Late May – Planned patching programme (Delay in start to enable programme to be built up to maximise resource use and secure / mobilise required resources).•Grip cutting commencing this year should help reduce the deterioration of road edges due to water damage
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	<ul style="list-style-type: none"> •We are starting a new sampling process for identifying milestone issues. We will be taking a random sample of repairs and judging their quality as a barometer of all repairs.
2305/06	<p>Exclusion of the Public.</p> <p>To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded.</p>
2305/07	<p>Audit To review draft documents and, if agreed, to resolve to submit to Auditors and Regulators</p> <p>The documents were reviewed and approved.</p>
2305/08	<p>Updates</p> <ol style="list-style-type: none"> Parish Review. No further news Wellcome Trust Campus Development. Latest updates on the development. A community forum was held in April, the presentation will be uploaded to the website once received. Village Hall extension. Nothing to report. Local Wellcome matters: Liaison meeting, Wetlands Committee. A recent survey showed there were 67 bird species spotted in the wetlands, including Kingfishers and Flycatchers. More details will be put on the website later in the month, after the next Wetlands meeting. Playground. The safety inspection was recently carried out, still some items that need looking at, SR will liaise with Kompan as they recently carried out repairs and updates on the equipment. The new 5 bar gate still to be installed Highways / A505. New traffic monitoring to start soon, the whole A505 to be studied from Herts to Suffolk. Report due in Sept. Nat Highways figure of £200 million set aside for this. It is not thought that the road will be dual carriageway. MacDonalds roundabout, this is being looked at as there have been problems with the new road markings and some near collisions with pedestrians /cyclists using the new refuges. Meeting being held Tues 16th. Hinxton News. Wellcome Trust have agreed to give us £100 per month for 2 years to pay someone to compile the Hinxton News, Clerk to send round advert to see if anyone interested. Any other Village matters – Thanks were given to the Village Hall Committee and everyone else who contributed to the Coronation celebrations held at the Village Hall, the weather was kind and all who attended had a very enjoyable time.
2305/09	<p>New items for discussion</p> <p>Hinxton Village Hall Committee researching the cost of providing Hall users with broadband facilities. Would HPC consider paying for the installation, the account can be transferred to any rebuilt/refurbished building in the future?</p> <p>It was agreed that HPC would pay for installation once the cost was known.</p>
2305/10	<p>Public participation time – 15 minutes allowed.</p> <p>The applicant who has applied for planning permission at 64 High St attended the meeting and explained the proposals as well as showing the details of the application. Members of the public asked questions and then gave their opinions. This was discussed in the Planning section of the Meeting. The footpaths are getting overgrown, Clerk to contact Bidwells to see when they will be cut. Sheep are still escaping from the water meadows and are often found along the footpaths and roads, the fences are not in good repair and the gates are not very strong.</p>
2305/11	<p>Chairs Report.</p> <p>Nothing to add.</p>

2305/12	<p>FINANCE</p> <p>Bank Balances at May 9th 2023</p> <p>Current A/C £24,546.72</p> <p>Business /AC £11,075.23</p> <p>Village Hall sec 106 /AC £7560.49</p>																																										
2305/13	<p>Payments for approval</p> <table border="1"> <thead> <tr> <th>Clerk/HMRC</th><th>salary/expenses: ink/paper, work from home expenses x 2</th><th>£928.96</th></tr> </thead> <tbody> <tr><td>1 & 1 internet</td><td>Emails x2</td><td>£51.60</td></tr> <tr><td>Crown gas and Power</td><td>Utilities -Gas x2</td><td>£91.60</td></tr> <tr><td>CAPALC</td><td>subscriptions</td><td>£144</td></tr> <tr><td>Hugo Fox</td><td>Website x 2</td><td>£71.98</td></tr> <tr><td>Drax</td><td>Street lighting x 2</td><td>£2.56</td></tr> <tr><td>ROSPA</td><td>Playground inspection</td><td>£132</td></tr> <tr><td>ICO</td><td>Data protection</td><td>£35</td></tr> <tr><td>SSE</td><td>Electric 3 months</td><td>£95.07</td></tr> <tr><td>Hinxton Village Hall</td><td>Donation for Coronation</td><td>£250</td></tr> <tr><td>MD Landscapes</td><td>Grass cutting</td><td>£220.00</td></tr> <tr><td>Bidwells</td><td>Footpath License</td><td>£1000</td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </tbody> </table>	Clerk/HMRC	salary/expenses: ink/paper, work from home expenses x 2	£928.96	1 & 1 internet	Emails x2	£51.60	Crown gas and Power	Utilities -Gas x2	£91.60	CAPALC	subscriptions	£144	Hugo Fox	Website x 2	£71.98	Drax	Street lighting x 2	£2.56	ROSPA	Playground inspection	£132	ICO	Data protection	£35	SSE	Electric 3 months	£95.07	Hinxton Village Hall	Donation for Coronation	£250	MD Landscapes	Grass cutting	£220.00	Bidwells	Footpath License	£1000						
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2305/15	<p>Planning Applications Received .</p> <p>Local Planning Authority: South Cambridgeshire District Council Proposal: Sub-division of the existing residential curtilage of 64 High Street, Hinxton and erection of 1No. new dwelling, following demolition of the existing garage block. New dwelling to be accessed via existing access from Hunts Lane. Site address: Glebe House 64 High Street Hinxton Reference: 23/01471/FUL Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01471/FULComments by 16/5/23. Councillors objected (CW abstained due to conflict of interests.). HT to write up the objections and Clerk to submit to SCDC.</p> <p>Local Planning Authority: South Cambridgeshire District Council - Information only Proposal: Submission of details required by condition 3 (lighting design strategy for biodiversity) of planning permission 22/03989/FUL Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton Reference: 22/03989/COND3 Public Access link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/03989/COND3</p> <p>Local Planning Authority: South Cambridgeshire District Council - Information only Proposal: T1 Prunus 'Kanzan' (Double Pink Cherry) - 50% die-back Remove tree</p>																																										

	<p>Site address: 129 High Street Hinxton Cambridgeshire Reference: 23/0406/TTCA Public Access link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/0406/TTCA</p> <p>Local Planning Authority: South Cambridgeshire District Council Proposal: Installation of ductwork at roof level to improve fresh air supply to the existing air handling units within the subject building.</p> <p>Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton Reference: 23/01241/FUL Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01241/FUL</p> <p>Comments by 17/5/23. No objections.</p> <p>Local Planning Authority: South Cambridgeshire District Council Proposal: Erection of 3 (2no 1bed, 1no 2bed) holiday cottages and change of use and relocation of stables approved by S/3824/17/FUL Site address: Land West Of Hinxton Grange Cambridge Road Hinxton Reference: 23/00644/FUL Public Access link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/00644/FUL</p> <p>All Councillors objected, CE to write up objections and Clerk to submit to SCDC</p>
2305/16	Decision Notices
2305/17	Items to report for inclusion in the next meeting
2305/18	Dates of next Meetings 7.30pm Village Hall: Planning meeting TBC: 12 th June 2023 Full Meeting: 10 th July 2023
2305/19	Part II: Confidential Information Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

Signature *Anne Charteris* Parish Clerk 19th May 2023