

Hinxton Parish Council: Agenda 11th March 2024

Clerk: Anne Charteris

To members of the Parish Council:

You are hereby requested to attend a meeting of the Hinxton Parish Council on **Monday 11th March 2024 at 7.30pm** at Hinxton Village Hall for the purpose of considering and resolving the business as set out below.

Members of the public and press are invited to address the Council at this meeting only during the Public Participation Time.

Members :5 Quorum: 4

	Part 1 : Non confidential information.
2403/01	To receive and approve apologies for absence
2403/02	To elect a Chair of the Parish Council for the ensuing year To sign Declaration of Acceptance of Office form
2403/03	To receive members' declaration of interest for items on this agenda
2403/04	To sign and approve minutes of meeting dated 8th Jan 2023
2403/05	Co-option of new Parish Councillors. Sign Declaration of Acceptance
2403/06	Exclusion of the Public. To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded.
2403/07	Report from South Cambridgeshire District Councillor P McDonald. (position in the agenda to change depending on P McDonald's availability)
2403/08	New items for discussion and correspondence. (10mins max) A. Welcome from new Chair B. Focus for Parish Council C. Structure for Parish Council - introduce roles D. Clean up Hinxton - 7 April
2403/09	Public participation time – 25 minutes allowed Planning application: 24/00457/FUL - new residential property next to 64 High St. Please submit any comments to the Parish Council to clerk@hinxton-pc.org.uk and hugh.taylor@hinxton-pc.org.uk A "For" group (10 mins max) B "Against" group (10 mins max)
2403/10	Updates (10 mins max) a. Wellcome Trust Campus Development. Latest updates on the development including report from Community Liaison Group meeting and Community Forum. b. Village Hall extension

	<ul style="list-style-type: none"> c. Wetlands Committee. d. Playground. Pirate wheel fixed, Playground inspection due soon. e. Ford signage. f. Gritting scheme- where to store equipment and look at purchase of grit bin g. Six free trees- now here, where to plant them and their care. 																											
<p>2403/11</p>	<p>Annual Review of Policies Councillors to review and approve Policies: Standing Orders Financial Regs Health & Safety Policy Risk Register Councillor Code of Conduct Asset Register Financial Regs Complaints Procedure Freedom of Information Publication Scheme Data Protection Policy Grievance and Disciplinary Policy Equal opportunities Conflict of Interest Safeguarding Policy</p>																											
<p>2403/12</p>	<p>FINANCE Bank Balances at 2nd March 2024 Current A/C £13,989.72 Business /AC £31,175.95 Village Hall sec 106 /AC £5406.49 Total: £50,572.16</p>																											
<p>2403/13</p>	<p>Payments for approval- 2 months for regular payments</p> <table border="1" data-bbox="336 1061 1369 1393"> <tr> <td>Drax</td> <td>Street Lighting</td> <td>£3.80</td> </tr> <tr> <td>Clerk/HMRC</td> <td>salary/tax/ ink/paper /WFH expenses</td> <td>£1356.06</td> </tr> <tr> <td>1 & 1 internet</td> <td>Emails & website</td> <td>£94.80</td> </tr> <tr> <td>Hugo Fox</td> <td>Website</td> <td>£71.98</td> </tr> <tr> <td>Allcott Commercial</td> <td>Structural survey Village Hall</td> <td>£2154.00</td> </tr> <tr> <td>C Gardner</td> <td>Payment for Ford sign attachments</td> <td>£80.78</td> </tr> <tr> <td>Clerk</td> <td>2 gift Vouchers for retiring Councillors</td> <td>£100</td> </tr> <tr> <td>Kompan</td> <td>Pirate ship repair</td> <td>£524.94</td> </tr> <tr> <td>CPRE</td> <td>Subscription</td> <td>£36.00</td> </tr> </table>	Drax	Street Lighting	£3.80	Clerk/HMRC	salary/tax/ ink/paper /WFH expenses	£1356.06	1 & 1 internet	Emails & website	£94.80	Hugo Fox	Website	£71.98	Allcott Commercial	Structural survey Village Hall	£2154.00	C Gardner	Payment for Ford sign attachments	£80.78	Clerk	2 gift Vouchers for retiring Councillors	£100	Kompan	Pirate ship repair	£524.94	CPRE	Subscription	£36.00
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<p>2403/14</p>	<p>Payment Received</p> <table border="1" data-bbox="336 1447 1342 1632"> <tr> <td>Lloyds</td> <td>Interest</td> <td>£48.53</td> </tr> <tr> <td>Allotment rent</td> <td>rent</td> <td>£30.00</td> </tr> <tr> <td>Urban & Civic</td> <td>Hinxton News</td> <td>£300.00</td> </tr> <tr> <td>S Trudgill</td> <td>Money left to PC VHC in Will</td> <td>£15,000</td> </tr> <tr> <td>DRAX</td> <td>Refund street Lighting</td> <td>£6.39</td> </tr> </table>	Lloyds	Interest	£48.53	Allotment rent	rent	£30.00	Urban & Civic	Hinxton News	£300.00	S Trudgill	Money left to PC VHC in Will	£15,000	DRAX	Refund street Lighting	£6.39												
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<p>2403/15</p>	<p>Planning Applications Received.</p> <p>Local Planning Authority: South Cambridgeshire District Council Proposal: Redecoration of two alcoves within Hinxton Hall and addition of exhibition graphics. Site address: Hinxton Hall Cambridge Road Hinxton Reference: 24/00469/LBC Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/00469/LBC Comments by 5th March</p>																											

2403/16	<p>Local Planning Authority: South Cambridgeshire District Council Proposal: T1 = Large Walnut Tree - Reduce Crown by 2 metres T2 = Horse Chestnut - Reduce crown by 1.5 metres Site address: 47 High Street Hinxton Cambridgeshire Reference: 24/0226/TTCA Public Access link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/0226/TTCA Comments by 14th March</p> <p>Local Planning Authority: South Cambridgeshire District Council Proposal: Sub-division of the existing residential curtilage of 64 High Street, Hinxton and erection of 1No. new dwelling, following demolition of the existing garage block. New dwelling to be accessed via existing access from Hunts Lane. Site address: Glebe House 64 High Street Hinxton Reference: 24/00457/FUL Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/00457/FUL Comments by 12th March.</p> <p>Local Planning Authority: South Cambridgeshire District Council Proposal: Tree: 629 - Wild Cherry Prunus avium - Prune From buildings/structure/tree by 2.0 Tree: 630 Wild Cherry Prunus avium - Remove broken branch at approximately 4m. Remove crossing/rubbing limb at approximately 2m back to the main stem. Tree: 631 Wild Cherry Prunus avium - Raise low canopy To 2.0m . Comment: Low crown obscuring access to neighbouring graves. Tree: 635 - Wild Cherry Prunus avium - Raise low canopy To 2.0m Low crown obscuring access to neighbouring graves. Tree: 638 Sycamore Acer pseudoplatanus - Raise low canopy To 2.5m Tree: 642 - Wild Cherry Prunus avium - Raise low canopy To 2.5m: Low crown obscuring access to neighbouring graves Tree: 651 Apple Malus - Remove Minor dead wood (Notification not required). Site address: St Mary And St Johns Church Church Green Hinxton Reference: 23/1554/TTPO</p> <p>Decision Notices</p> <p>Reference: 23/04251/S19LB Proposal: S19 to vary condition 2 (Approved plans) of listed building consent 21/05635/LBC (Single storey sunroom extension) to reflect minor amendments to the elevations. Site address: Hinxton Grange Cambridge Road Hinxton Cambridgeshire Applicant: Mr Mike Derham. Further to previous correspondence relating to the above matter I write to inform you that the applicant has asked for the application to be withdrawn. Accordingly, we have stopped all work on processing the application and no decision will be made</p> <p>Reference: 22/04276/LBC Proposal: Single Storey Extension to form Boot Room Site address: Hinxton Grange Cambridge Road Hinxton Cambridgeshire Applicant: Mr Mike Derham. Further to previous correspondence relating to the above matter I write to inform you that the applicant has asked for the application to be withdrawn. Accordingly, we have stopped all work on processing the application and no decision will be made.</p>
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	<p>Part II: Confidential Information</p> <p>2403/17 Discuss the recent Wellcome Community Forum and Liaison Group meetings. (May be deferred until the May meeting depending on time available) How can we engage with WT and can these meetings be run more effectively?</p> <p>Councillor Recruitment</p> <p>2403/18 Dates of next Meetings 7.30pm Village Hall: Planning meeting if required 8th April 2024 Annual Parish Meeting 13th May 2024 at 7pm followed by Annual Meeting of the Parish Council</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p>
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Signature *Anne Charteris* Parish Clerk 4th March 2024