

Hinxton Parish Council: Minutes of the Annual Meeting of Hinxton Parish Council on Monday 9th May 2022

Present:

Sam Nichols

Chris Elliott

Sarah Robinson

Emma Senior

Ceri Williams

Hugh Taylor

Clerk: Anne Charteris

Members of the Public: 4

	Part 1 : Non confidential information.
2205/01	To receive and approve apologies for absence Peter McDonald
2205/02	To Elect a Chair & Vice Chair of the Parish Council for the ensuing year Chris Elliott was proposed for Chair by Emma Senior, seconded by Sarah Robinson, all in agreement. Vice Chair, Ceri Williams proposed by Sarah Robinson, seconded by Emma Senior, all in agreement
2205/03	To receive members' declaration of interest for items on this agenda None declared.
2205/04	For Councillors to sign Declaration of Acceptance of Office. All Councillors signed these forms.
2205/05	To sign and approve minutes of meeting dated 11th April and 25th April 2022. Both sets of Minutes signed off
2205/06	Co-option of new Councillors. Sam Nichols had not been able to send in his nomination pack so was standing for co-option. Sam Nichols- proposed by CE and seconded by SR, all in agreement Chiara Gardner- proposed by CW, seconded by ES, all in agreement.
2205/07	Audit To review draft documents and, if agreed, to resolve to submit to Auditors and Regulators Audit documents – all in agreement and forms signed off
2205/08	Review Policies: Councillors asked to review Policies in advance and, if agreed, to approve Policies. Policies reviewed and agreed correct.
2205/09	Exclusion of the Public. To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded.
2205/10	Public participation time – 15 minutes allowed No comments from the Public apart from thanking the Parish Council for all their hard work during the year,

2205/11	<p>Report from South Cambridgeshire District Councillor P McDonald</p> <p>Report circulated prior to the Meeting and posted on website.</p> <p>Ukraine Supporting people from Ukraine seeking refuge. Reminder of the South Cambs District and Cambs County Council efforts to support people seeking refuge from the war in Ukraine. The SCDC website contains practical information on what you can do: https://www.scambs.gov.uk/community-safety-and-health/support-for-ukraine/</p> <p>Cambs County Council's information includes a useful FAQ: https://www.cambridgeshire.gov.uk/council/communities-localism/support-for-the-people-of-ukraine.</p> <p><u>Business Rates Relief</u></p> <p>Businesses in South Cambridgeshire which have been adversely affected by the pandemic, but unable to access COVID-19 support linked to their business rates, may be eligible for the latest financial support. South Cambridgeshire District Council is now welcoming applications for its discretionary COVID-19 Additional Relief Fund (CARF).</p> <p><u>Cambridgeshire County Report</u></p> <p>Thousands of people across Cambridgeshire have been offered a large discount on installing solar panels on their roofs thanks to an innovative scheme taking place across the county.</p> <p>Solar Together Cambridgeshire is a partnership between Cambridgeshire County Council, the district councils of East Cambridgeshire, Fenland, Huntingdonshire and South Cambridgeshire, and the city of Cambridge, which offers homeowners high-quality solar PV panels through a group purchasing scheme.</p> <p>Following the auction, three winning bidders to cover the county were chosen. These were: Greenscape Energy, Green Energy Together UK and Everyone's Energy. All registered homeowners were then offered a deal which was on average 34% below the typical market price. The number of people who have taken up the offer has yet to be finalised with the offer remaining valid until 13 May. To register your interest for the next round of the scheme, visit: https://solartogether.co.uk/cambridgeshire/home</p> <p><u>Mobile Library</u></p> <p>Mobile Library routes across the county are changing from Tuesday 3rd May, to include new stops and changes to visiting days and durations</p> <p>For further information on route changes please go to Mobile libraries - Cambridgeshire County Council. Find a mobile library stop - Cambridgeshire County Council</p> <p><u>No Mow May</u></p> <p>Local wildlife will thrive along Cambridgeshire's roads this spring as grass cutting will be paused to support animals and plant life.</p> <p>Cambridgeshire County Council will stop cutting grass on its road verges during May this year to support local biodiversity, with a particular focus on pollinators such as bees.</p> <p>'No Mow May' is run by Plantlife – an organisation that promotes the maintenance and growth of wildflowers, plants and fungi. According to Plantlife, more than 700 species of wildflowers grow on road verges in the UK - this is almost 45% of the total wildflower species found across the country.</p> <p>For more information on Plantlife, visit: https://www.plantlife.org.uk/uk or https://www.plantlife.org.uk/uk/discover-wild-plants-nature/no-mow-may</p>
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2205/12	<p>Updates</p> <ul style="list-style-type: none"> a. Parish Review. Following the meeting with the Communities team, discuss the next steps and which option to follow: <ul style="list-style-type: none"> 1. Stay as one Parish 2. New development to be a warded Parish of Hinxton 3. To be two different Parishes-each with own Parish Council <p>Parish Council needs to research this more, once more information found out, then a consultation and vote to follow. The village needs to be protected so that its character is not lost.</p> <p>Clerk to contact Thriplow which has recently gone through making Thriplow a ward, and also contact Northstow which has split into a new Parish Council.</p> <p>Clerk to contact Jay at SCDC to attend the June meeting so that this can be discussed in more detail</p> b. Wellcome Trust Campus Development. Latest updates on the development The May meeting was deferred, awaiting new date. HPC have a limited voice in responding to the planning conditions. Lighting and drainage have been decided, traffic is ongoing. There have been talks regarding cameras in the village to prevent construction traffic rat running. c. Village Hall extension. The decision was made at the recent meeting on the 25th April to proceed with the plans to extend the Hall. The Sec 106 decides when the money is paid, however we can apply to have this sooner so that work can commence. If we wait until the later time, approx. 2-3 years, then the Hall will need repairs done in the meantime. We have the option to let the developers project manage, design and have use of their contractors, This will save the PC a lot of work but we will still have input into the design etc. There may be some loss of control but the Hall needs to be ready before the first residents arrive. HPC need to find out terms and conditions if the money is accepted and developers project manage. Also need to meet with Village Hall Committee to discuss this with them. d. Local Wellcome matters: Liaison meeting with Wetlands Committee to be held 25th May e. Playground. RoSPA report received, repairs needed on the timber parts of equipment plus some other work needed, nothing that is dangerous for use. The carousel was said to be at the wrong height last year, the manufacturers inspected it and was deemed at the correct height. RoSPA have said again this year that it was wrong. Clerk to contact insurers to make sure that our insurance covers this inconsistency. The hoops will be removed after the Jubilee, these hoops are mentioned each year and it was decided that it would be best to remove them completely. f. Highways and Local Highways Improvement application- application was not accepted, there is a limit to the money available for this grant, it was decided to apply again later in the year. Clerk to look into costs if we buy it ourselves. g. Hinxton News- to discuss how this can continue, an important part of village life and a means of relaying information to those who do not have online access. No one has shown any interest so far. h. Village Hall- repairs and ongoing maintenance. Waiting to hear back from workmen.
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	<div><div>i. A505 Report- some information had arrived re a congestion survey that has been done, however this did not make sense, HPC will ask Peter McDonald about this at the next meeting, awaiting report from next A505 meeting in June</div><div>j. Platinum Jubilee. Plans are going well, invitations going out shortly. Tree is growing well and bench will be ordered using the Community Chest Jubilee award,</div><div>k. Duxford Imperial War Museum. Nothing to report.</div><div>l. Any other Village matters</div></div>																																							
2205/13	New items for discussion																																							
2205/14	Chairs Report.																																							
2205/15	FINANCE Bank Balances at 3rd May 2022 Current A/C £33,889.77 Business /AC £11,041.09 Village Hall sec 106 /AC £7560.49																																							
2205/16	Payments for approval- these were agreed and signed off. <table><tr><td>Clerk/HMRC</td><td>salary/expenses: ink/paper, work from home expenses</td><td>£464.48</td></tr><tr><td>1 & 1 internet</td><td>Emails</td><td>£4.20</td></tr><tr><td>Crown gas and Power</td><td>Utilities -Gas</td><td>£41.65</td></tr><tr><td>York Tax Bureau</td><td>Payroll</td><td>£144</td></tr><tr><td>Hugo Fox</td><td>Website</td><td>£35.99</td></tr><tr><td>Drax</td><td>Street lighting</td><td>£1.74</td></tr><tr><td>ROSPA</td><td>Playground inspection</td><td>£126</td></tr><tr><td>ICO</td><td>Data protection</td><td>£35</td></tr><tr><td>Zoom</td><td>Subscription</td><td>£143.88</td></tr><tr><td>Paul Breen</td><td>Items for Jubilee- Mugs</td><td>£240</td></tr><tr><td>Clerk</td><td>Plaque for Jubilee tree</td><td>£62.40</td></tr><tr><td>Bidwells</td><td>Footpath License</td><td>£1000</td></tr><tr><td></td><td></td><td></td></tr></table>	Clerk/HMRC	salary/expenses: ink/paper, work from home expenses	£464.48	1 & 1 internet	Emails	£4.20	Crown gas and Power	Utilities -Gas	£41.65	York Tax Bureau	Payroll	£144	Hugo Fox	Website	£35.99	Drax	Street lighting	£1.74	ROSPA	Playground inspection	£126	ICO	Data protection	£35	Zoom	Subscription	£143.88	Paul Breen	Items for Jubilee- Mugs	£240	Clerk	Plaque for Jubilee tree	£62.40	Bidwells	Footpath License	£1000			
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2205/17	Payment Received <table><tr><td>LLoyds</td><td>Interest</td><td>0.17</td></tr><tr><td>CCC</td><td>Precept</td><td>£7897.50</td></tr></table>	LLoyds	Interest	0.17	CCC	Precept	£7897.50																																	
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2205/18	Planning Applications Received . <p>A retrospective planning application had been received, the Parish Council had no objections.</p> <p>Proposal: Retrospective ground floor window to south elevation.</p> <p>Site address: 23 High Street Hinxton Cambridgeshire</p> <p>Reference: 22/01480/HFUL</p> <p>Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01480/HFUL</p>																																							

2205/19	Decision Notices Approved								
2205/20	Items to report for inclusion in the next meeting								
2205/21	<p>Dates of next Meetings 7.30pm Village Hall:</p> <table> <tr> <td>Full meeting</td><td>13th June 2022</td></tr> <tr> <td>Full Meeting</td><td>11th July 2022</td></tr> <tr> <td>Full Meeting</td><td>8th August 2022</td></tr> <tr> <td>Full Meeting</td><td>12th Sept 2022</td></tr> </table> <p>Part II: Confidential Information</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p>	Full meeting	13th June 2022	Full Meeting	11th July 2022	Full Meeting	8th August 2022	Full Meeting	12th Sept 2022
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Signature *Anne Charteris* Parish Clerk 16th May 2022