

**Minutes of a Meeting of Hinxton Parish Council
held on 30th September 2019**

Present:

Dick Jones (Chair, items 1-4)
Graham Fagg (Chair, from item 5)
Steve Trudgill
Nicholas Cliffe
Rupert Kirby (from item 5)
Sam Nichols (from item 5)
Ceri Williams (from item 5)

Clerk: Anne Charteris
Cllr. Peter McDonald
Members of the Public: 6

In the absence of a Chair, Dick Jones opened the meeting and chaired the initial agenda items with approval from all Councillors present. Dick spoke of the sadness everyone felt at the unexpected death of Willy Brown, who had contributed so much to the village and will be missed by all.

- 1. Apologies for absence.** None
- 2. To approve and sign minutes of meeting held on Monday 8th July.** Approved and signed
- 3. Declaration of Members' Interests.** ST - allotment holder, NC - Hunts Lane
- 4. To Elect Chairman.** Steve Trudgill nominated Graham Fagg, seconded by Nick Cliffe and agreed by Dick Jones. GF then chaired the rest of the meeting.
- 5. New Parish Councillors.** A Notice of Vacancy had been posted and SCDC confirmed that we were able to co-opt three new Councillors. GF proposed that we co-opt the following residents who had expressed interest – Ceri Williams, Rupert Kirby and Sam Nichols. All Councillors were in agreement and welcomed the new members to the Parish Council.

ST announced his intention to retire from the Council at latest by the May 2020 meeting and possibly earlier. GF noted that his time as Chair and Councillor would be limited, as he would be moving to Ickleton. Following the recent drive for new Councillors, the Council believes there are 2 and possibly 3 further residents that may be interested in joining the Parish Council.

The new Councillors were informed about the training that is available at CAPALC. GF encouraged members to take this up.

Action: Clerk to check dates for next CAPALC training sessions and inform new Members.

- 6. To elect Vice Chair.** It was recognized that the election of a Vice Chair is not required, and it was agreed to defer this until a future meeting.
- 7. Updates**
 - **North Uttlesford Garden Community (NUGC).** At the appeal hearing in July, Terry Sadler (Ickleton Parish Council) presented a statement on Hinxton's behalf. Consideration of the NUGC proposal has now been referred back to Uttlesford DC as part of the Local Planning process. We

await the outcome.

- **Wellcome Genome Campus (WGC) Development.** SCDC's Planning Committee will meet on October 24th to consider the WGC expansion proposal. Hinxton PC will have the opportunity to make a 3 minute statement to the Planning Committee, as will other local parish councils and residents.

Hinxton PC has made a response to recent documents submitted by WGC, and has additionally submitted an updated S106 request, following discussion with Wellcome and SCDC.

Action: GF to draft a statement on behalf of the Parish Council for Planning Committee.

- **Smithson Hill.** The appeal hearing is now finished and we are awaiting the report. We understand that the Inspector's report should be submitted to the Secretary of State by mid-November, and that a decision is expected in Q1 2020.
- **Playground report/Flint wall.** The wooden train is now considered unsafe. Fiona Marshall has looked into the costs of replacing it, which could be between £1000 and £4000 plus installation. WGC has said that it does not have the funds to contribute to this (despite being significant users of these village facilities). The Village Hall Committee has agreed to make a contribution towards replacement. The flint wall is a concern as it is crumbling and bulging, and may become a safety issue very soon. It was agreed to look into getting a grant from Amey Cespa for both the train and the flint wall, being a total of approx. £30,000.

Action: Clerk to submit expression of interest to Amey Cespa.

- **Village Hall/Car Park repairs.** It was agreed to leave this for the time being, pending possible S106 money and further decisions by the Village Hall committee.
- **Genome Campus Liaison committee.** The last meeting was in July. This was the first with Duncan Parsley's replacement, Sian Nash, and her team. We were informed that the budgets are much tighter now. The next meeting is in Oct or Nov, at which it is hoped to sign the revised Permissive Path agreement. ST noted that he had requested an updated version of the agreement from Bidwells.

Action: ST to follow up with Bidwells to obtain the agreement for review prior to the next WGC Liaison meeting.

- **Wetlands Conservation Committee.** ST and CW attended the meeting about managing the wet land and wildlife. A walk round is planned for 12th May 2020, and all Councillors are invited.
- **Allotments.** One plot has not been used and is getting in a mess, need to contact the holder.

Action: Clerk to contact the allotment holder and send out emails for the next year's rent.

- **Duxford Aerotech Park.** Waiting to hear where Marshalls decide they want to go out of the three potential sites
- **Huawei Spicers site.** A planning application has been submitted by Huawei and the outcome is awaited. The first application is for one building and 360 workers, though further applications are expected in due course.
- **Permissive Footpath clearing/mowing.** This will be discussed at the WGC Liaison meeting.

- **Whittlesford Parkway.** One of 3 potential sites for a transport hub, to include cars, buses, bikes etc. There have been several consultations based on a draft overview. Development will include the old Highways depot, which is moving elsewhere. A detailed proposal will be forthcoming in due course.
- **Speeding on Duxford Road.** The volume of traffic using this route for rat running is increasing, and speeding is a concern. It was noted that Highways has not previously supported a lower speed limit. Ideas discussed included volunteers to go out with HiViz jackets and report speeding drivers as is done in other villages, or a flashing speed awareness sign.

Action: Clerk to look at cost of speed awareness sign.

- **Tree on verge at 1 North End Road.** It was agreed that careful pruning is required.

Action: Clerk to contact Highways as they have still not trimmed this as agreed.

- **Speeding on Hunts Lane.** Speeding is still causing concerns on this very narrow lane. As agreed previously, NC has purchased signs indicating “Concealed Entrances”.

Action: NC to work with DJ to ask Highways about permission and contractors to put them up.

- **Bollards/railing along Ickleton Rd.** An application has been made for these to be replaced using the Local Highways Initiative.

8. New items for discussion

- **S106 for proposed WGC expansion.** Dealt with under item 7.
- **Permissive Path Agreement.** Dealt with under item 7.
- **Access to driveway at 96 High St.** Parking at this end of High Street has been blocking driveway access for a resident. Highways have said that they could put yellow lines here, under the Local Highways Initiative.

Action: DJ to ask Highways how much this would cost and when it can be done.

- **Litter on A1301/McDonalds contact.** Uncollected litter from McDonald’s is becoming a problem again.

Action. DJ to contact McDonald’s to reinstate their litter picking schedule.

9. Chairman’s report. Nothing further to report.

10. Public Session. Mike Boagey thanked the new Parish Councillors for joining the Council.

11. Finance

The following payments and accounts were approved:

Bank balances at 24 September 2019	
Current account:	£26,357.71
Business account:	£11,034.30
Bridge account:	£2,000.00

Payments Approved		
EON	Utilities	£109.11
Clerk/HMRC	salary/expenses -	£1000.60
Clerk-expenses	External hard drive	£41
N Cliffe	Road signs	£46.48
PC protection		£24.30

Receipts		
Interest from Bank		£0.24
Village Hall Committee	Utilities	£280.53
SCDC	Precept	£6906

Payables		

12. Planning

Applications received

Ref No	Description	Location
S/2939/19/FL	Mains gas to the house, gas boiler and dual fuel range cooker installed.	86, High Street, Hinxton, Saffron Walden, CB10 1QY
S/3237/19/TC	Willow (T1) located within the front garden of the property to be re-pollarded	Including T2 in the field behind No 31 belonging to 33, High Street, Hinxton 1QY
S/3172/19/TC	T1 Walnut to reduce crown by 3m (back to previous reduction)	1, High Street, Hinxton, Saffron Walden, Cambridgeshire, CB10 1QY
S/2940/19/LB	Mains gas to the house, gas boiler and dual fuel range cooker installed.	86, High Street, Hinxton, Saffron Walden, CB10 1QY
S/2975/19/FL	Single storey extension, conversion of outbuildings and alterations. (Revised)	87, High Street, Hinxton, Saffron Walden, Cambridgeshire, CB10 1QY

Planning Decisions. The applications were discussed. No objections were recorded.

13. Correspondence. None.

14. Councillor reports. Councillor Peter McDonald (District Councillor) and Councillor Peter Topping (County Council) had submitted written reports in advance of the meeting. Councillor McDonald discussed aspects of his report and other developments.

15. AOB

- **Ann Howsden Trust.** It was reported that one Trustee is retiring. The PC will be asked to

Hinxton Parish Council

approve the new Trustee. The next meeting for this will be 17th November.

- **Dog Bins.** SN asked when these are emptied as the one near the Mill is very full.

Action. Clerk to monitor.

There being no further business, the meeting was closed at 8.40 pm.

Date of next Parish Council meeting: 11th November 2019, 7 pm