

# Hinxton Parish Council: Minutes of Meeting held on the 10<sup>th</sup> Jan 2022

**Present:**

Sam Nichols  
Ceri Williams  
Sarah Robinson  
Emma Senior  
Chris Elliott  
Clerk: Anne Charteris

Cllr Peter McDonald  
Members of the public: 5

As the Chair, Nick Cliffe, was not present, the first matter was to appoint a Chair for the meeting, Sam Nichols was proposed by Chris Elliott, seconded by Ceri Williams, all in favour

	<b>Part 1 : Non confidential information.</b>
<b>2201/01</b>	<b>To receive and approve apologies for absence</b> Apologies received from Nick Cliffe
<b>2201/02</b>	<b>To receive members' declaration of interest for items on this agenda</b> CW- Hunts Lane
<b>2201/03</b>	<b>To sign and approve minutes of meeting dated 6<sup>th</sup> Dec 2021</b> These were agreed to be correct and were signed off
<b>2201/04</b>	<b>Exclusion of the Public.</b> To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded.
<b>2201/05</b>	<b>Public participation time – 15 minutes allowed</b> Question- if there was a Parish review, would this affect the Sec106 money? Answer- no, this money is now locked in, right cannot be withdrawn.
<b>2201/06</b>	<b>Report from South Cambridgeshire District Councillor P McDonald</b> Report received in advance and circulated as well as posting on the website.
<b>2201/07</b>	<b>Updates</b> <ol style="list-style-type: none"> <li>Wellcome Trust Campus Development Reserved matters under Planning WT have started to put in applications for Reserved Matters. These include site lighting, climate resilience, surface and foul water, environmental impact and traffic management. There is an application from EMBL but this concerns us less as it is on the present site. The timeline remains the same 1<sup>st</sup> EMBL building construction commencing Q3 2022 Highways Q4 2022 First R &amp;D building 2024 First homes occupied 2024/2025 Re the Lighting application, WT acknowledges that this is a rural area, relatively dark and on the edge of the village. They want to minimize the impact. There should be a buffer zone around the residential area which will be fairly well protected. There will be monthly meetings held with Caroline Foster, the minutes will be posted on the HPC website (under Local Developments/Wellcome Trust.</li> </ol>

	<p>SN has been looking into appointing a Planning Consultant, which will be funded by WT. Details have been sent to WT for approval.</p> <p>CW has looked into the waste water plans, it appears that Gt Chesterford plant would be able to cope with this. Surface water- not a lot of detail so far, this is meant to be going back into the aquefer. Environmental Agency are more receptive to problems with flooding etc.</p> <p>b. Village Hall-To discuss any developments and distributing the survey to residents</p> <p>WT have offered to help by supplying contractors to do the work, this will save HPC a lot of time with Admin. HPC will still have control over the design etc and their contractors would deliver the work.</p> <p>Caroline Foster is willing to bring forward the timing when work can start on the Village Hall. We have already received £10,000 towards the legal fees, we can have another £67,000 towards the design fees as soon as the first Reserve Matters have been agreed, this would be early 2023.however it could be earlier. The final amount of money for the Hall would be released when Planning Permission is granted, possibly 2024.</p> <p>Main concerns are still Parking and there are no easy answers to this. The Village Hall Committee would still have control over who rents the Hall and size of parties.</p> <p>The survey was discussed and final details decided. CE to send round the final design for the Council to approve before printing and circulation.</p> <p>c. Local Wellcome matters: Liaison meeting, Wetlands Committee.</p> <p>Nothing to report , awaiting Wetlands Minutes.</p> <p>d. Playground Nothing to report</p> <p>e. Highways and Local Highways Improvement application- The cost to us looks like being approx £1340 and a start date of April 2022.Clerk responded to confirm : the object of the LHI is to monitor speeds on all roads in Hinxton with the aim of being part of the 20s plenty campaign. The unit therefore needs to be mobile and posts available to site it on. Also to say that we do not want Hunts Lane to be made a no-through road, preferably a one-way road from the High Street up to the A1301 but changed to be the same speed as the village.</p> <p>f. Allotments . 4 allotments now available, there has been some interest in villagers taking plots on.</p> <p>g. Hinxton News- to discuss how this can continue, an important part of village life and a means of relaying information to those who do not have online access. Nobody has as yet shown interest in taking this over. Clerk said that Brad Charteris who does the website is looking into putting a Calendar on there for any dates and events. Need to find out who could collate these dates to pass to Brad to post on the website.</p> <p>h. Village Hall- repairs and ongoing maintenance.</p> <p>It was agreed that the urgent repairs would be looked at fixing now, these are: Gutters and downpipes, fascia boards</p> <p>Vents</p> <p>Kitchen window- repair or renew</p> <p>Repainting of flint work on the kitchen wall.</p> <p>i. Discuss whether Hinxton wants to be independent or part of the new community at Wellcome development – Parish Review. Awaiting date from SCDC for when they can come to talk to us. Clerk to chase this up.</p>
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	<p>j. A505 Report- any further information available from the Dec meeting? Nothing to report, may have to wait until March for next update.</p> <p>k. Any other Village matters Nothing to report.</p>																		
2201/08	<p><b>New items for discussion</b></p> <p>1. Platinum Jubilee- any plans on how to celebrate this occasion-should blend our annual Village Fete into the celebrations on June 5<sup>th</sup>? It was agreed to keep the Fete and Jubilee as separate events, as the Fete is the main fund raiser for the Church. One idea was a street party/lunch similar to the VE Day celebrations, perhaps set up a working party involving residents to plan, This will be discussed in more detail next meeting.</p> <p>2. Appointing Planning Consultant with regards to Wellcome Trust Development. A Planning consultant from Arc Planning has been proposed, this will be forwarded to Caroline Foster for approval as we need someone in place as soon as possible to help deal with the Reserved matters. Peter McDonald said that he had found Urban and Civic to be very responsive in other developments.</p>																		
2201/09	<p><b>Chairs Report.</b> Nothing to add.</p>																		
2201/10	<p><b>FINANCE</b></p> <p><b>Bank Balances at 3<sup>rd</sup> Jan 2022</b> <b>Current A/C £28,174.94</b> <b>Business /AC £11,040.72</b> <b>Village Hall sec 106 /AC £7560.49</b></p>																		
2201/11	<p><b>Payments for approval</b> All approved at the meeting</p> <table><tr><td>EON</td><td>Utilities- Electric</td><td>£8.61</td></tr><tr><td>Clerk/HMRC</td><td>salary/expenses – wreath £20</td><td>£474.48</td></tr><tr><td>Haven/Drax</td><td>Street Lighting</td><td>£1.87</td></tr><tr><td>1 &amp; 1 internet</td><td>Emails</td><td>£4.20</td></tr><tr><td>Crown gas and Power</td><td>Utilities -Gas</td><td>£44.17</td></tr><tr><td>Global Collect</td><td>McAfee</td><td>£75.99</td></tr></table>	EON	Utilities- Electric	£8.61	Clerk/HMRC	salary/expenses – wreath £20	£474.48	Haven/Drax	Street Lighting	£1.87	1 & 1 internet	Emails	£4.20	Crown gas and Power	Utilities -Gas	£44.17	Global Collect	McAfee	£75.99
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2201/12	<p><b>Payment Received</b></p> <table><tr><td>Lloyds</td><td>Interest</td><td>15p</td></tr><tr><td>Allotments</td><td>Rent</td><td>£10</td></tr></table>	Lloyds	Interest	15p	Allotments	Rent	£10												
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2201/13	<p><b>Planning</b></p> <p><b>Applications Received .</b></p> <p>Reference: 21/05204/ADV Applicant Genome Research Limited Status Consultation period expires: 19/01/2022 Date valid: 29/11/2021 Case Officer:Michael Sexton Site Wellcome Trust Genome Campus Cambridge Road Hinxton CB10 1SD Proposal: Installation of a flagpole</p>																		

	<p>Web Link: <a href="https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/05204/ADV">https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/05204/ADV</a></p> <p>Reserved Matters.</p> <p>To continue discussion re Wellcome Trust Approval of Details Reserved by Condition. Condition 24 (lighting), condition 38 (climate resilience strategy), condition 45 (foul and surface water drainage) and condition 51 (construction) – outline environmental management, transport and waste plans).</p>												
<b>2201/14</b>	<p><b>Decision Notices</b></p> <p><b>Approved:</b> Local Planning Authority: South Cambridgeshire District Council</p> <p>Proposal: Erection of storage barn and stable</p> <p>Site address: Hinxton Grange Churchfield House Cambridge Road</p> <p>Reference: 21/04206/FUL</p>												
<b>2201/15</b>	<p><b>Items to report for inclusion in the next meeting</b></p> <p>Jubilee celebrations-street Party and working group to set up.</p> <p>Parish Review</p> <p>NC was expected to tender his resignation shortly. A new Chair will need to be elected in his place.</p>												
<b>2201/16</b>	<p><b>Dates of next Meetings 7.30pm Village Hall:</b></p> <table> <tr> <td><b>Full Parish Council meeting</b></td><td><b>7<sup>th</sup> Feb 2022</b></td></tr> <tr> <td><b>Full Parish Council Meeting</b></td><td><b>14<sup>th</sup> Mar 2022</b></td></tr> <tr> <td><b>Planning meeting</b></td><td><b>28<sup>th</sup> Mar 2022</b></td></tr> <tr> <td><b>Annual Meeting of the Parish Council &amp; Annual Parish Meeting</b></td><td><b>9<sup>th</sup> May 2022</b></td></tr> <tr> <td><b>Planning meeting</b></td><td><b>13<sup>th</sup> June 2022</b></td></tr> <tr> <td><b>Full Parish Council Meeting</b></td><td><b>11<sup>th</sup> July 2022</b></td></tr> </table> <p><b>Part II: Confidential Information</b></p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p>	<b>Full Parish Council meeting</b>	<b>7<sup>th</sup> Feb 2022</b>	<b>Full Parish Council Meeting</b>	<b>14<sup>th</sup> Mar 2022</b>	<b>Planning meeting</b>	<b>28<sup>th</sup> Mar 2022</b>	<b>Annual Meeting of the Parish Council &amp; Annual Parish Meeting</b>	<b>9<sup>th</sup> May 2022</b>	<b>Planning meeting</b>	<b>13<sup>th</sup> June 2022</b>	<b>Full Parish Council Meeting</b>	<b>11<sup>th</sup> July 2022</b>
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Signature *Anne Charteris* Parish Clerk 19<sup>th</sup> Jan 2022