Interim Chairman: Nicholas Cliffe Clerk: Anne Charteris

## To Members of the Parish Council:

You are hereby requested to attend an online meeting of the Hinxton Parish Council on **Tuesday 4th May 2021 at 7pm** for the purpose of transacting the following business:

## <u>A G E N D A</u>

## Login -please use these instructions to log in

https://us02web.zoom.us/j/88471645203?pwd=M21sVEJkYlVldktQdHdjaXNWOGpTdz09 Meeting ID: 884 7164 5203 Passcode: 720141

2105/001	To receive and approve apologies for Absence			
2105/002	To Elect a Chair & Vice Chair of the Parish Council for the ensuing year			
2105/003	For Councillors to sign their Declaration of Acceptance of Electronic summons forms and GDPF forms			
2105/004	To receive members Declaration of Interest for the items on the Agenda			
2105/005	To approve and sign Minutes of Meeting dated March 8 <sup>th</sup> 2021			
2105/006	Report from Cllr Peter McDonald, District Council & County Council			
2105/007	Public participation time – 15 minutes allowed			
2105/008	Audit To review draft documents and, if agreed, to resolve to submit to auditors and regulators.			
2105/009	Review Policies To review and approve, if agreed, Parish Council Policies.			
2105/010	Review Budget To review and Approve Budget for the ensuing year.			
2105/011	<ul> <li>Updates <ul> <li>a. Wellcome Trust Campus Development: S106 status: Village Hall</li> <li>b. SmithsonHill AgriTech Park</li> <li>c. Local Wellcome matters: Liaison meeting, Wetlands Committee,</li> <li>d. Playground</li> <li>e. Highways – Hunts Lane and Laybys</li> <li>f. Other Ongoing PC and village matters</li> <li>g. Safeguarding policy</li> <li>h. Phone box</li> <li>i. Coronavirus</li> <li>j. Litter Pick</li> </ul> </li> </ul>			
2105/012	New items for discussion GDPR/ Transparency code compliance:			

	PC specific Emails for Parish Councillors and Email Policy/checklist/forms PC members responsibilities to be added to website.				
2105/013	Chair's report				
	FINANCE				
2105/014	Bank Balances at 25/5/2021 Current A/C £31,940.32 Business /AC £11,039.99				
2105/015	Payments for approval				
	EON	Utilities	£182.36		
	Clerk/HMRC	salary/expenses -	£454.48		
	haven	Street Lighting	£11.27		
	ICO	Data protection	£35		
	SLCC	Training	£54		
	CAPALC	Subs	£217.51		
	CAPALC	Training	£400		
	SLCC	Local Council Admin 12 <sup>th</sup> Edition	£139.36		
2105/16	Payment Received				
	SCDC	Precept	£6906		
	Planning				
2105/017	Applications Received None				
2105/018	Decision Notices None				
2105/019	Items to report for inclusion in the next meeting				
	Date of next Meetings:Planning (to be confirmed if required)7pm14th JuneParish Council Meeting7pm12th July				