

# **HINXTON PARISH COUNCILLOR VACANCY**

Due to the resignation of Sam Nichols and Emma Senior, there are two vacancies on the Parish Council

## **Description of the role**

<b>Role</b>	Parish Councillor
<b>Responsible to</b>	All people resident within the Parish
<b>Regular liaison with</b>	Other councillors, local authorities, residents

## **Main purpose**

- Representing the views of all residents within your Parish.

## **Secondary purpose**

- As part of a local council, you will have responsibility for running local services which may include: open spaces, play areas, village halls, community car schemes and potentially much more.
- You report back to residents on issues affecting the parish.
- Attend meetings and correspond with the parish clerk- meetings held every 2 months on the second Monday of the month.
- Decide on how much to raise through the council tax in order to deliver your council's services.
- Influence and shape the long-term development policy for the parish, and as part of the planning process, comment on planning applications in the parish.
- Improve the quality of life and the environment in their local area.
- Working to identify issues which are important to the lives of the residents you represent.
- Working to bring about improvements through local projects, lobbying other service providers and working in partnership with other parishes and agencies

## **To apply to be a Parish Councillor you must be:**

- At least 18 years old on the day of your nomination, and
- A British citizen, an eligible Commonwealth citizen or a citizen of any other member state of the European Union

You must also meet at least one of the following four qualifications:

- You are, and will continue to be, registered as a local government elector for the parish in which you wish to stand from the day of your nomination onwards
- You have occupied as owner or tenant any land or other premises in the parish area during the whole of the 12 months before the day of your nomination and the day of election
- Your main or only place of work during the 12 months prior to the day of your nomination and the day of election has been in the parish area

- You have lived in the parish area of within three miles of it during the whole of the 12 months before the day of your nomination and the day of election

#### Disqualifications from standing

There are certain people who are disqualified from being elected to a parish or community council in England and Wales.

You cannot be a candidate if at the time of your nomination and on the day of the election, **any** of the following are true:

- You are employed by the parish council or hold a paid office under the parish/community council (including joint boards or committees),
- You are the subject of a bankruptcy restrictions order or interim order,
- You have been sentenced to a term of imprisonment of three months or more (including a suspended sentence), without the option of a fine, during the five years before polling day
- You have been disqualified under the Representation of the People Act 1983 (which covers corrupt or illegal electoral practices and offences relating to donations) or under the Audit Commission Act 1998
- A person may also be disqualified from election if they have been disqualified from standing for election to a local authority following a decision of the First-tier Tribunal (formerly the Adjudication Panel for England or Wales).

**TO APPLY PLEASE SEND A LETTER OR EMAIL OF APPLICATION TELLING THE COUNCIL ABOUT YOURSELF AND YOUR REASONS FOR WANTING TO BE A PARISH COUNCILLOR.**

To:

The Clerk, Mrs Anne Charteris, 10 Duxford Road, Hinxton, Saffron Walden, Essex, CB10 1RB

Email [clerk@hinxton-pc.org.uk](mailto:clerk@hinxton-pc.org.uk)