

Minutes of Meeting Held on 8th March 2021

Held by video conference.

Present:

Chair: Nicholas Cliffe

Rupert Kirby

Emma Senior

Chris Elliott

Ceri Williams

Sam Nicholls

Sarah Robinson

Clerk: Anne Charteris

Peter McDonald

Members of the Public – 8

Welcome by Chair: NC welcomed everyone to the meeting.

1. **Apologies for absence:** None
2. **To approve and sign minutes of meeting held on Monday 11th Jan 2021 and the EGM held 22nd Jan 2021** Approved and signed
3. **Declaration of Members' Interests:**
None declared.
4. **Report by County and District Councillor.**
5. **Updates:**

Wellcome Trust Development & Sec 106 Agreement

Toby Williams from SCDC is soon to be meeting with his colleagues to produce a guide and to discuss how the mechanics of the Sec 106 will work. A new person will be recruited to manage the WT planning, they will be part of a team which will be run by a Large Projects team. This person will hopefully be in place to attend a meeting with the Village later in the year. SCDC are still waiting for a development plan from WT.

Land behind Village Hall: no further details on this yet, but if we do take this on, then everybody in the Village will have an input in the design and layout etc. This will be more easily done as a public meeting later in the year when hopefully covid restrictions are lifted. It was agreed to start to plan this exhibition, possibly end of June or beginning of July. SCDC and WT will be asked to attend and answer any questions. The new person should be in position and they can attend as well. It was asked if we could have the use of this land now but the answer was it is part of the Sec 106 and we cannot start using the land before this is agreement is formally accepted. There have been some discussions in the Village and an email received worrying that having this land may encourage other people from outside the village coming to the land, it was explained that the Village Hall and playground areas were available to others and also to the new residents as they will be part of our village.

Allotments, if the Hall is extended then there is the possibility that some may need to be moved, but they would not be lost.

Smithson Hill AgriTech Park

This is part of the call for sites for building, by June there should be available the initial view of housing numbers including commercial sites. Water availability and carbon emissions will be taken into consideration.

Signed.....

Local Wellcome matters

Nothing to report

Flint wall/Village Hall/Playground/Car Park repairs

Clerk looking into grants, we cannot get anything from SCDC but will look at other grants. There was a discussion on whether the wall could be lowered to reduce costs, but this may make it an unsafe level for children who may climb and fall off the top if too low.

The safety inspection is booked for April, Clerk to contact them to say that the Carousel has been installed correctly according to Manufacturer's requirements- it was marked as unsafe in last years report.

Highways

NC said he would speak with Highways re the unofficial lay-bys near McDonalds and also the speeding problems. Duxford Road is in a very bad state of repair and has had standing water for several months now as it is not draining away.

Other Village Matters

It was discussed whether to hold a socially distanced litterpick this year, a date of 25th April was agreed on, which is a Sunday morning. Clerk to arrange the equipment to be delivered in time for this

Safeguarding policy

Clerk has sent a possible template to NC to look at.

Phone Kiosk. RK said he would investigate costs of getting a contractor in to loosen the kiosk so that a new one can be installed. Clerk to then contact insurance firm to see if we can get additional money for this extra cost and also contact the supplier to see if they can lay the new base when they deliver the replacement box.

Covid 19. Nothing new to report, Clerk has been sending updating reports to be put on the website when they arrive.

6. New items for discussion:

Councillors emails- because of GDPR regulations, it is strongly advised that Councillors should not use their personal emails for correspondence on Council Matters. Clerk to look into whether we can get these from our current website/domain or whether we have to look at changing website provider.

Planning applications- as we have meetings every 2 months, some planning applications come in between the meetings. There was concern that these might be missed, however we do have a planning meeting penciled in for the month which falls in between, If anything needs discussing, then Clerk will arrange for a planning meeting to be held so all planning applications can be discussed in time for the deadline.

Change of date for next meeting. Our next planned meeting will be after the time when remote meetings are legally allowed. There was concern that May will be too soon to have a face to meeting, so if we have the meeting a week earlier, then it can be held remotely again. Hopefully then the July meeting will be able to be held normally, as long as the Covid situation allows.

Policies to be reviewed and updated as necessary- Clerk to send these around to Councillors

RK had attended the first meeting of Area 1 Parish Council meeting on the 22nd Feb. This was found to be useful and was introduced to the people and processes in the Planning Dept at SCDC.

Signed.....

NC attended a remote meeting re community inclusion.

7. Chair's report. Nothing to add

- 8. Public Session.** Thanks were given to the PC for all the work they had been doing recently. However, residents voiced that feelings were running high in the Village and that residents felt that they were not being consulted. The response was that Minutes were put on the website and also reports in the Hinxton News. It was agreed that a date for a meeting in the Village Hall would help to ensure that residents are kept better informed.

A resident said that the laybys near McDonalds were in a terrible state and a disgrace. NC would discuss this with Highways next week when he meets with them. The white lines need to be reinstated, possibly a kerb or bollards to stop lorries in particular parking.

The litter problem in the village is not too bad, however village is looking quite tatty, with flint walls falling down, a burnt-out kiosk and the gutters were looking particularly bad with lots of mud, leaves and debris in them, it was suggested that if people did the bit outside their house this would help.

9. Finance

The following payments and accounts approved.

Bank balances 1st January 2021

Current account	£26,686.88
Business account	£11,039.82

Payments Approved

EON	Utilities	£255.68
Clerk/HMRC	salary/expenses -	£908.96
haven	Street Lighting	£19.50
CPRE	Subs	£36
Essex Chambers	Legal advice	£1800
CAPALC	Training	£300

Received

Wellcome Trust	Donation for Train	£1000		

9. Planning

Applications received

Application no	Description	Address
21/0177/TTPO	1 cherry tree remove and replace with something planted correctly and of a more manageable size either back in the ground or in large pots. (Information only)	14 Duxford Road Hinxton

Signed.....

Hinxton Parish Council

10 AOB

Meeting finished at 9.15 pm.

Date of next meetings

12th April 2021

4th May 2021

Planning Meeting, 7 pm, To Be Confirmed if required.

Annual Meeting of the Parish Council 7 pm

Signed.....